

TERMS AND CONDITIONS OF FUNCTION ROOM HIRE

Payment must be made in advance of the date to secure booking.

Room must be left as found and in a reasonable state of clean. All food and decorations must be removed.

Damage deposit must be paid and will be refunded 24 hours after the event providing the room is left clean and no club property is damaged. Any damages or excessive cleaning incurred by the club such as the removal of items including but not limited to: vomit, graffiti, will result in deposit not being returned.

If exclusive usage is required, an additional payment will apply. This payment is calculated based on the type and size of party. Exclusivity will be granted at the discretion of the management. If non-exclusive booking, Club members which are not invited to your function will be permitted to enter the lounge and to sit and drink etc. **21 days clear notice** must be given in order for an event to be made exclusive.

If you are providing catering for your guests, all left over food must be removed from the lounge at the end of the function.

All beverages must be purchased from The Club including soft drinks and squashes.

You are welcome to decorate the lounge area for your function but we do stress that all decorations must be removed after the event. **No blue tack, sticky tape, confetti or party poppers are to be used.**

No Smoke, Foam, Ice, Snow or Bubble machines to be used on the premises including the garden.

As the organiser of the event, the responsibility for the conduct of your guests whilst on the premises and on leaving, rests entirely upon yourself.

Bookings are not to be made on behalf of non-members. Doing so may result in loss of membership and will result in loss of your damage deposit.

Children must be kept under parental control at all times.

Please note that MK Council rulings state the Back Double Fire Exit Doors must be closed by 9pm when there is music or entertainment in the Lounge.

In the event of cancellation, booking and cleaning fees will only be refunded if **14 days** or more notice has been given to The Club.

Please sign below to confirm acceptance of these Terms and Conditions.

Name..... Date..... Membership Number.....